

STOKE ON TRENT COLLEGE
BUSINESS HUB

SKILLS FOR GROWTH

APPRENTICESHIPS
PROFESSIONAL
COMMERCIAL



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Accessibility Statement

If you would like support to access this document, other formats are available.

Please contact the Learning Support Team:

T: **01782 603563**

Email: **ylees1sc@stokecollege.ac.uk**
or **nwilk1sc@stokecollege.ac.uk**

Equality and Diversity Statement

Equality at Stoke on Trent College means supporting everyone to fulfil their potential. Diversity at Stoke on Trent College means respecting the fact that everyone is unique and celebrating the benefits this brings. Stoke on Trent College provides an environment that is welcoming and inclusive.

It is a place where everyone is treated fairly and with dignity and respect, where bullying and harassment will not be tolerated and where everyone will have the opportunity to fulfil their potential.

Every effort has been made to ensure that the information contained within this brochure was correct at the time of going to press. Variations may occur. Please visit our website www.stokecollege.ac.uk/business for the latest information.



WELCOME

It is with pleasure that I welcome you to Stoke on Trent College.

Stoke on Trent College is the largest provider of training in North Staffordshire and is your one-stop-shop for business growth. We have over 35 years' experience in delivering services for business, offering the widest choice of training, access to funding, a fantastic range of facilities and services and specialist staff. We value our relationships with employers and provide a whole host of services that are specifically aimed at benefiting businesses.

Our focus is on helping your business reach its full potential through the development of the professional and technical skills of your workforce.

Our service to you starts with a FREE Organisational Needs Analysis, from which we will develop a tailored package

of services and support which may include Apprenticeships, work-based vocational training, professional qualifications, short courses and much more.

The team at Stoke on Trent College take their role as educators and mentors very seriously. They seek to guide learners to develop their knowledge and skills and assistance is given to learners to support achievement in every possible way in an environment of industry standard facilities and a team of highly experienced staff.

At a time of national recovery following the devastating impact of the COVID-19 pandemic, it's never been more important to have a skilled workforce to support the future success of your business, and I invite you to take advantage of all Stoke on Trent College has to offer.



Denise Brown
Principal and CEO

WHY CHOOSE

STOKE ON TRENT COLLEGE

We are proud to help thousands of local people each year to gain the essential skills needed for employment – whether it be basic English and maths, or specific work-based qualifications, contributing £500million to the local economy each year.

Stoke on Trent College students regularly win regional and national awards, putting us on the map and preparing learners for the competitive world of employment.

2 campuses
providing services
across the City

 **We have employability links with over**
730 local and national businesses

Including working with BT, Michelin, NHS, North Staffordshire Engineering Group, and a strong supporter of other service providers across the City including Staffordshire University, the City of Stoke on Trent Local Authority, The City of Stoke on Trent 6th Form College, secondary schools, Stoke City Football Club and many more.

WE ARE THE LARGEST PROVIDER OF FURTHER EDUCATION IN STOKE AND NORTH STAFFORDSHIRE, WITH AROUND

5,000 students each year

ON FULL-TIME AND PART-TIME STUDY PROGRAMMES, APPRENTICESHIPS, PROFESSIONAL QUALIFICATIONS, DISTANCE LEARNING AND UNIVERSITY-LEVEL COURSES.

Financial Health
Outstanding
in 2019/20

94% 
learner satisfaction

 **85%**
of young people progress to
another course at our college

85% 
of young people pass
their vocational course



choice

for 80% of our young people
and 90% of our adults

We teach over

3,000

adults a year

over **100**
vocational courses
on offer



State-of-the-art FACILITIES

Many of our excellent facilities are open to the public, including our hair academy, relaxing spa, state-of-the-art gym, high class conference facilities, nursery and more – many of these offering a reduced price for our local community.

We are a Microsoft Academy with outstanding IT facilities, including a free Office 365 package available to all learners and Canvas – a high tech online learning and grading platform.

We at Stoke on Trent College have invested over £38.3million in new facilities at Burslem and Caudon campuses over the last few years, including the development of a brand new Creative Hub at Caudon, and two virtual reality learning suites.

We are accredited for a full range of professional courses including NEBOSH, AAT, Microsoft, ECDL and more.

And we offer a range of specialist academies designed to ensure our learners benefit from the very latest real-world developments and our links with industry.



FACILITIES

We've invested £38.3 million in transforming our facilities – providing new and refurbished buildings across both campuses and an extra boost to our already impressive list of industry-standard facilities – as we continue to invest in the future of our students, the College and the City.

BURSLEM CAMPUS

Our Burslem Campus is the centre of choice for STEM and construction technologies.

Home to our Engineering and Motor Vehicle, Construction, Science and I.T. departments, Burslem Campus has all the facilities you need, including:

- A restaurant
- Learning resource centre
- IMI accredited motor vehicle workshops
- Construction workshops
- Engineering centre boasting the widest range of equipment in the region
- Nu-Build eco houses
- Virtual reality suite
- Fanuc robots
- I.T. workshops
- Programmable logic control labs
- Hydraulic and pneumatic workshops
- Welding booths
- Science labs
- Renewable technology training rigs and more

Construction Digital Academy - NEW

The Academy will host up-to-date physical resources to help local people gain and enhance digital skills in AR and VR. These include: Drone Mapping; Robotic Configuration; Automated Manufacturing and Logic Control (PLC); Building Information Management (BIM); 4D Modelling; 3D Imaging; and Modular Building.

District Heat Academy, Burslem Campus

The District Heat Network Academy sees Stoke on Trent College partner with national and international organisations and companies, including Stoke-on-Trent City Council and the Staffordshire and Stoke-on-Trent Local Enterprise Partnership, to train staff and students to design, supply and install the £500 million investment in Stoke on Trent's future energy system over the next six years. The program involves the first sections of a future city-wide heat network, new Energy-from-Waste installation, geothermal heat sourcing and storage solution, high speed internet connection and solar and energy efficiency solutions in buildings.



Science Academy, Burslem Campus

Our fantastic science facilities opened in 2019 following significant investment in brand new science labs and the latest, state-of-the-art equipment.

CAULDON CAMPUS

Our Caudon Campus is the centre of choice for Creative Industries and Services to People.

Home to our Business, Hair and Beauty, Childcare, Catering, Sport and Public Services Departments and our new Creative Digital Academy.

The campus has all the facilities you need, including:

- A restaurant
- Costa Coffee
- Nursery
- Learning resource centre
- Air cabin room
- Training kitchens
- Virtual reality suite
- Hair and beauty salons
- Hair Academy
- Spa
- Fitness suite
- Gym and much more



Creative Digital Academy - NEW

A collaborative learning space for the development of digital skills including 3D Visualisation; Motion Capture; 3D Scanning; Coding; and Software Engineering for learners in the Digital Arts and Engineering sectors at advanced and higher levels.

Hair Academy, Caudon Campus

The Hair Academy is part of our ongoing drive to ensure that all students at Stoke on Trent College develop the very best technical skills, make strong professional contacts in the industry and learn from experienced business people in their chosen career.

In addition, our Hair and Beauty salons are open to students and members of the public, offering a range of services at a fraction of high street prices.

For more details please call 01782 603542.

Sports Academy, Caudon Campus

Our Sports Academy offers cutting edge sports and fitness facilities, including a gym with a range of the latest equipment, exercise and dance studio, sports hall, sports massage room and fitness testing lab.

The Sports Academy is also open to all students and members of the public, offering discounted rates.

For more information please call 01782 603505.



THREE STEPS

TO IMPROVING YOUR BUSINESS PERFORMANCE

At Stoke on Trent College, we believe in offering your business a one-stop-shop solution to your business training and development needs. If you want to give your business the competitive edge, all you need to do is get in touch and we will put in motion all that's required, be that paperwork, recruitment activity, creating a bespoke training package or identifying some Government funding to cover your training costs.

STEP 1

GET IN TOUCH

Our B2B Team can be contacted:

By phone: 01782 603603

By email:
business@stokecoll.ac.uk

Via the website:
www.stokecollege.ac.uk/business

Just tell us what you would like to achieve.

STEP 2

FINDING OUT WHAT YOU NEED

One of our Team will come out and see you.

We will carry out a FREE consultation to work out what your business needs, including:

- Recruiting new Apprentices
- Upskilling your existing workforce
- Carrying out statutory training

We will also work out with you what the funding and costs will be to deliver what your business needs, including Government funding to cover training costs and the costs associated with Apprenticeship training.

STEP 3

DELIVERING YOUR TRAINING AND DEVELOPMENT

If you need Apprentices, we can take the strain of helping you with the paperwork, recruitment and selection process and ultimately deliver the Apprenticeship training once you've completed recruitment.

For other training, such as professional qualifications, statutory training and short courses to teach new skills, we will be able to provide you with a wide range to select from which are either delivered in-college, or at your premises if you need to train a group on-site.

Along the way, if Government funding is available to cover some of the costs of your training, we'll take the steps to make sure this is achieved, keeping your costs to a minimum.



FREE

ORGANISATIONAL NEEDS ANALYSIS

The first step in making the most of your employees' potential is to find out exactly what the organisation needs in terms of skills and then work out how these needs can be met.

The analysis considers:

- The organisation as a whole
- The teams within the organisation
- Each individual employee

This FREE consultation that our Business Engagement Specialists carry out with you will help you understand and plan the training and development needs of your business in the coming years. Within this we can include a training needs analysis for individual staff, to give each one a roadmap detailing the training they would benefit from to help your business reach its potential.

Form the analysis of these needs, we will then be able to recommend for you the training and development options available and develop specific training solutions to help meet those needs, thus saving you valuable time.

These may include:

- Recruitment of additional staff
- Apprenticeship programmes – for new employees or to significantly upskill existing employees
- Work-based vocational qualifications such as NVQs
- Professional qualifications including university-level courses
- Statutory training such as First Aid, Health and Safety etc
- Short courses to meet specific requirements such as sales training, customer service and manual handling
- The development of bespoke training packages or new qualifications specific to your business needs

LOOKING FOR AN **APPRENTICESHIP?**

Whether you are already in work and want to gain qualifications relevant to your role or want to get back into work or change career... an Apprenticeship can give you the experience and qualifications you need to succeed.

You can do an Apprenticeship
at four different levels...

Intermediate – Level 2

Equivalent to five
GCSEs at grades
A*– C / 9–4

Advanced – Level 3

Equivalent to two A-Levels or
a BTEC Level 3

Higher – Level 4 & 5

Equivalent to
Foundation degree



Stoke on Trent College is the biggest Apprenticeship training provider in Stoke on Trent!

...in a wide range of careers



Business, Administration and Management

Business Administration
Customer Service
Management and Team Leading
Learning and Development Practitioner



Construction and Building Services

Brickwork
Carpentry (site)
Gas
Groundworks
Plumbing and Heating



Engineering and Motor Vehicle

Engineering Operative
Fabrication and Welding
Maintenance Engineering
Mechanical Engineering
Vehicle Maintenance – Light Vehicle, Autocare or Heavy Vehicle
Autocare Technician



Health, Care, Early Years and Scientific

Pharmacy



Logistics and Warehousing

Facilities Management
Supply Chain Operations



Service Industries

Hairdressing
Hospitality and Catering

Apprenticeship availability is subject to change.

Our excellent links with local employers mean that new Apprenticeship vacancies are added each week.

For the latest vacancies visit: www.stokecollege.ac.uk/apprenticeships

Or to find out more call the team on 01782 603603 or email business@stokecoll.ac.uk

FUNDING

– THE APPRENTICESHIP LEVY

Introduced in April 2017, the Apprenticeship Levy is a Government initiative to fund Apprenticeships. You'll only pay the Levy if you have a total wage bill over £3 million. The Government committed to 3 million Apprenticeship starts in England by 2020. So, the Levy was created to fund this. Their goal? To encourage more people to hire Apprentices – and help reduce skills gaps in the UK.

Incentive payments

All employers in England will receive a **£1,000 incentive payment for each 16 to 18-year-old Apprentice**. It will be paid to you by your training provider in two equal instalments – at 3 and 12 months. It also applies to 19 to 24-year-old Apprentices who have been in care, or who have a Local Authority Education, Health or Care plan.

*For Apprentices aged 19 and over that started on programme after 1st April 2019 the co-investment rate is 5%. Any programme starts prior to 30th March 2019 the co-investment rate is 10% (if an Apprentice is on programme now and enrolled in March 2019 but switches employer and remains on the programme, then a pro rata payment based on 10% co-investment is applied; for new starts or starts since April 2019 it will be 5%).

In addition, the Government has laid out more funding for Apprenticeships until January 2021.

Bonus Incentive Scheme

In March 2021, the Government announced an extension to the July 2020 new Apprenticeship bonus scheme for employers who hire a new Apprentice as a solution to bridging their tech skills gaps. This support for employers has now been extended until 30 September 2021.

Employers can receive up to £4,000 for each new Apprentice with the new incentive.

Between 1 April and 30 September 2021 employers will receive:

- £3,000 per new hire, regardless of the Apprentice's age;
- an additional £1,000 if the Apprentice is aged 16 to 18 years old, or those under 25 with an Education, Health and Care Plan.

Reserve funding for your Apprentices

Small employers, who do not pay the Apprenticeship Levy, must reserve Apprenticeship funding for training and assessment in the finance section of your Apprenticeship service account.

You can also give Stoke on Trent College permission to reserve funding on your behalf.

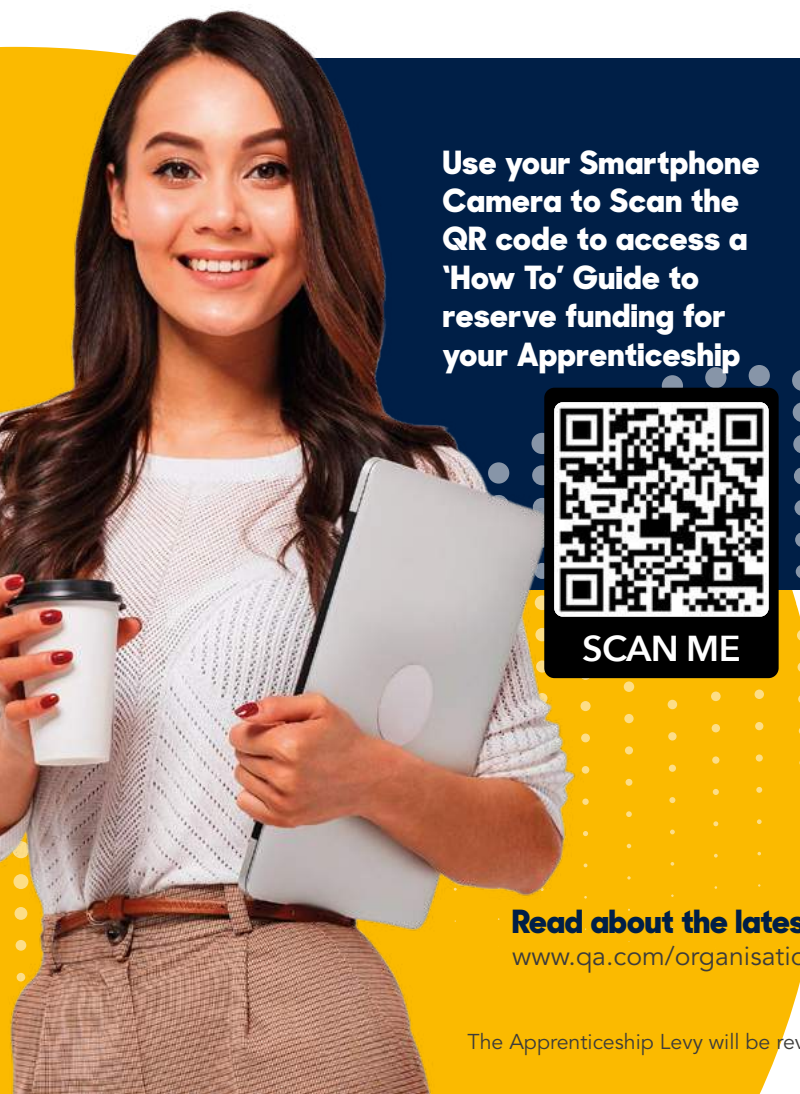
How to create an account to manage your Apprenticeships

You will need to create an Apprenticeship account, then you'll be able to get funding to pay for Apprenticeship training and assessment costs. To set up your account please visit:

<https://accounts.manage-apprenticeships.service.gov.uk/>

You will use your account to:

- get Apprenticeship funding
- find, save and manage training providers
- recruit Apprentices
- add and manage Apprenticeships



Read about the latest government Apprenticeship incentives at

www.qa.com/organisations/hire-an-apprentice/government-incentive-apprenticeships



OFF-THE-JOB TRAINING

MYTH VS FACT

M My Apprentice will spend a lot of time away from the workplace

FACT: Apprenticeships are about upskilling an individual. Reaching occupational competency takes time. Many employers and Apprentices have praised the positive effect off-the-job training has on their productivity and Apprentices feel valued by the significant investment in their training.

Off-the-job training must be away from the Apprentice's normal working duties and must teach new knowledge, skills and behaviours relevant to their specific Apprenticeship.

It can be delivered flexibly, for example, as a part of each day, one day per week, one week out of five or as block release. You may already have existing training programmes or materials you can use to deliver elements of the Apprentice's off-the-job training.

M Off-the-job training must be delivered by a provider in a classroom, at an external location

FACT: This is not true. Off-the-job training can be delivered in a flexible way. This can be at the Apprentice's usual place of work, or at an external location. It can include for example, the teaching of theory, practical training and writing assignments.

Providers have developed a range of delivery styles to suit employer and Apprentice needs. Employers should work with them to decide when and where off-the-job training should take place and who is best placed to deliver it.

M I need to document all of the Apprentice's off-the-job training

FACT: A commitment statement must be in place from the beginning of the Apprenticeship, setting out the training content an Apprentice will receive and which elements count towards the off-the-job training. The Apprentice's evidence pack needs to demonstrate what training has been delivered against the commitment statement.

M English and maths counts towards the 20% requirement for off-the-job training

FACT: This is not true: English and maths (at level 2 or below) does not count towards the 20% off-the-job training.

Apprenticeships are about developing occupational competency and they are designed on the basis that the Apprentice already has the required level (level 2) of English and maths. Training for English and maths must be on top of the 20% off-the-job training requirement.

M Off-the-job training can be done in the Apprentice's own time

FACT: An Apprenticeship is a work-based programme so all off-the-job training must take place within the Apprentice's normal working hours*. If planned off-the-job training is unable to take place, it must be rearranged. Apprentices may choose to spend additional time training outside paid hours, but this must not be required to complete the Apprenticeship.

APPRENTICESHIP MYTH VS FACT

M I'll be working for Minimum Wage

FACT: It's a common myth that Apprentices aren't paid very well during their training. In the UK, there is a national minimum wage for Apprentices and this applies to all 16 to 18 year olds and those aged over 19 in the first year of their Apprenticeship. As of April 2021, the minimum hourly rate for an Apprentice in the UK is £4.30 per hour.

However, if you've been put off the idea of applying for an Apprenticeship because of low pay, then you might want to think twice and reconsider the option. According to skills organisation Union Learn, unions generally try to negotiate higher pay rates for Apprentices, well above the minimum wage.

M I won't gain any qualifications

FACT: For many students, the alternative to applying for an Apprenticeship is going to university to study for a degree. A lot of students think that because Apprenticeships are work-based, they won't have the opportunity to gain any qualifications during this time.

Well, this couldn't be further from the truth.

Most modern Apprenticeships require students to attend college during their first couple of years and in most cases, this is compulsory. During the first two years of an Apprenticeship, students typically attend college just as often as they work on-site. Once you've completed your Apprenticeship, you'll be awarded with a valuable qualification, plus you'll also have completed several recognised modules.

Some types of Apprenticeships allow you to study for a range of academic qualifications from a Foundation degree to a Master's degree – in other words, an Apprenticeship doesn't stop you gaining advanced academic knowledge as well as practical skills.

M I'll spend all day making tea for people

FACT: Companies who offer Apprenticeships have strict guidelines to adhere to, so it's unlikely that you'll be spending your time making tea and coffee for other people. Throughout your Apprenticeship you'll have a lot to learn, so if you do find the time to make teas and coffees, you'll probably be glad of the break!

This myth ties into something bigger. A lot of students think that because they'll be new to the job that others will try to take advantage and give them all the menial tasks that no-one else wants to do. Whereas some requests may be unacceptable, others requests will just be a part of your role and things that you'll need to learn at some point anyway.

If you ever feel that you're being treated unfairly during your Apprenticeship, you should take action and either speak to management, or if you haven't already, you should join a trade union, who can provide you with support.

M All the best Apprenticeships are spoken for

FACT: Despite the common belief that Apprenticeships are reserved for friends and family of existing employees, everyone has to apply in exactly the same way. The process of applying for an Apprenticeship involves completing an application form and then attending an official interview. With the Government's plans to introduce more Apprenticeships in the UK, if you send a good application, you have just as much chance as anyone in securing an Apprenticeship with a company.

M Apprenticeships are for people who don't get into uni

FACT: We hear this one all the time, and it simply isn't true. Studying for four years at university with little money and potentially a lot of debt at the end of it, isn't everyone's idea of how to start a career. Many students who were academic in secondary school decide not to apply for university as they'd rather spend their time learning while being paid.

END-POINT ASSESSMENT

What is End-Point Assessment?

End-Point Assessment is the final test for Apprentices during their Apprenticeship. It is designed to be an objective and impartial assessment of an Apprentice's knowledge, skills and behaviours. Activities are different for every Apprenticeship, but they all follow the same overall structure.

Getting Started

Before the Apprenticeship begins, an End-Point Assessment Organisation (EPAO) will need to be chosen by the employer to conduct the assessment of the Apprentice. An EPAO is a third party organisation, separate from the employer and training provider, that conducts the final assessment of the Apprentice and determines the final grade. The employer makes the final decision about which EPAO is chosen. However, many employers take guidance from training providers on which organisation is the best fit for them.

You can search the Register of End-Point Assessment Organisations for a full list of all registered EPAOs available in England.

Functional Skills

Before an Apprentice can progress to the End-Point Assessment stage, they must have achieved the relevant Functional Skills qualifications in English, maths and ICT, or achieved equivalent qualifications.

If the Apprentice is undertaking a Level 2 Apprenticeship Standard, they will need to have successfully completed a Level 1 Functional Skills qualification (or equivalent) and attempted Level 2 Functional Skills qualification in both English and maths.

If the Apprentice is undertaking a Level 3 or Higher Apprenticeship Standard, they will need to have successfully completed a Level 2 Functional Skills qualification (or equivalent) in both English and maths.

Gateway

When the Apprentice has completed their formative training, there will be a short period of time where the employer, training provider and Apprentice will assess the Apprentice's progress. The employer will then determine whether or not the Apprentice is ready to take on the End-Point Assessment.



For some Apprenticeships, there will need to be a meeting between parties involved in the Apprenticeship to determine how and when the assessment process will unfold.

What Does End-Point Assessment Cost?

The overall cost of the End-Point Assessment is negotiated between the Employer and the End-Point Assessment Organisation. The cost of End-Point Assessment should not exceed 20% of the funding band maximum.

Grading

The assessment period is complete once all assessment activities have been passed by the Apprentice. The End-Point Assessor will then assign a final grade for the Apprentice based on their performance.

Grading for an Apprenticeship is split up into particular grading scales: either Pass/Distinction or Pass/Merit/Distinction, depending on the Apprenticeship.

What About Retakes?

If an Apprentice does not pass their assessment, they will need to retake the assessment in order to pass. (For some Apprenticeships, a certain amount of time must be taken between the failed assessment and the retake.) Some EPAOs have a particular retake policy, so no matter which organisation you choose, familiarise yourself with it.

The cost of retakes could be covered by the employer's Apprenticeship Levy pot or by the funding allocated. If no funding remains, the employer will need to finance retakes.

For more information visit: www.apprenticeships.gov.uk/employers/end-point-assessments



DISTANCE LEARNING

Over **1000** learners start
a Distance Learning course
with us each year, with more than **96%**
successfully achieving
their qualification

**If you want a qualification but don't have
the time to regularly attend college, our range
of Distance Learning courses are for you!**

Distance learning courses
allow you to fit your learning
around your work and home life
commitments, setting
your own pace of study.

At Stoke on Trent College we offer a suite of distance learning options, which include:

- **FREE Level 2 courses***
- **Focus Awards Level 2 and Level 3 qualifications in Personal Training**
- **Courses offered in partnership with e-Careers**
- **Blended learning in partnership with Mindful Education**

**For more information and to apply
visit www.stokecollege.ac.uk/distancelearning**

* You should be aged 19 or over on 31st August.

Some parts of England have their own local funding arrangements so we'll need to check if you are eligible to study with us if you live in Greater London, Greater Manchester, Liverpool City Region, West of England, West Midlands, Tees Valley, Cambridgeshire or Peterborough, Newcastle Upon Tyne, North Tyneside or Northumberland.

FREE LEVEL 2 COURSES

To be eligible for a FREE place learners must be aged 19+, living in England (subject to a postcode check*) and have been an EU resident for at least 3 years.

COURSE TITLE	CODE	LEVEL	COURSE TITLE	CODE	LEVEL
Understanding Cancer Support	DL4051A1A-MA	2	Principles of Working with Individuals with Learning Disabilities	DL4021A1A-MA	2
Understanding Climate Change and Environmental Awareness	DL4052O1A-MA	2	Understanding Autism	DL4024A1A-MA	2
Awareness of Mental Health Problems	DL4006A1A-MA	2	Understanding Behaviour that Challenges	DL4030A1A-MA	2
Cleaning Principles	DL4023G1A-MA	2	Understanding Children and Young People's Mental Health	DL4035A1A-MA	2
Common Health Conditions	DL4017A1A-MA	2	Understanding Common Childhood Illnesses	DL4037A1A-MA	2
Counselling Skills	DL4028A1A-MA	2	Understanding Data Protection and Data Security	DL4038O1A-MA	2
Creating a Business Start-Up	DL4041N1A-MA	2	Understanding Dignity and Safeguarding in Adult Health and Social Care	DL4018A1A-MA	2
Customer Service for Health and Social Care Settings	DL4029A1A-MA	2	Understanding Excellence in Customer Service for Hospitality	DL4036G1A-MA	2
Cyber Security	DL4054F1A-MA	2	Understanding Mental Health First Aid and Mental Health Advocacy in the Workplace	DL4045A1A-MA	2
Digital Skills for Work	DL4053F1A-MA	2	Understanding Nutrition and Health	DL4015A1A-MA	2
Equality and Diversity	DL4020A1A-MA	2	Understanding Personal Care Needs	DL4044A1A-MA	2
Falls Prevention Awareness	DL4032A1A-MA	2	Understanding Retail Operations	DL4040G1A-MA	2
Information, Advice or Guidance	DL4014A1A-MA	2	Understanding Safeguarding and Prevent	DL4033M1A-MA	2
Introducing Caring for Children and Young People	DL4034A1A-MA	2	Understanding Specific Learning Difficulties	DL4031M1A-MA	2
Lean Organisation Management Techniques	DL4046D1A-MA	2	Understanding Technology Enabled Care	DL4043A1A-MA	2
Preparing to Work in Adult Social Care	DL4022A1A-MA	2	Understanding Tenant Support in Social Housing	DL4042A1A-MA	2
Principles of Business Administration (VRQ)	DL4010O1A-MA	2	Understanding the Care and Management of Diabetes	DL4016A1A-MA	2
Principles of Care Planning	DL4025A1A-MA	2	Understanding the Safe Handling of Medication	DL4012A1A-MA	2
Principles of Customer Service (VRQ)	DL4009O1A-MA	2	Understanding Workplace Violence and Harassment	DL4039O1A-MA	2
Principles of Dementia Care	DL4008A1A-MA	2	Working with People with Mental Health Needs	DL4007A1A-MA	2
Principles of End of Life Care	DL4019A1A-MA	2			
Principles of Team Leading	DL4011O1A-MA	2			
Principles of the Prevention and Control of Infection	DL4005A1A-MA	2			

LEVEL 3 COURSES

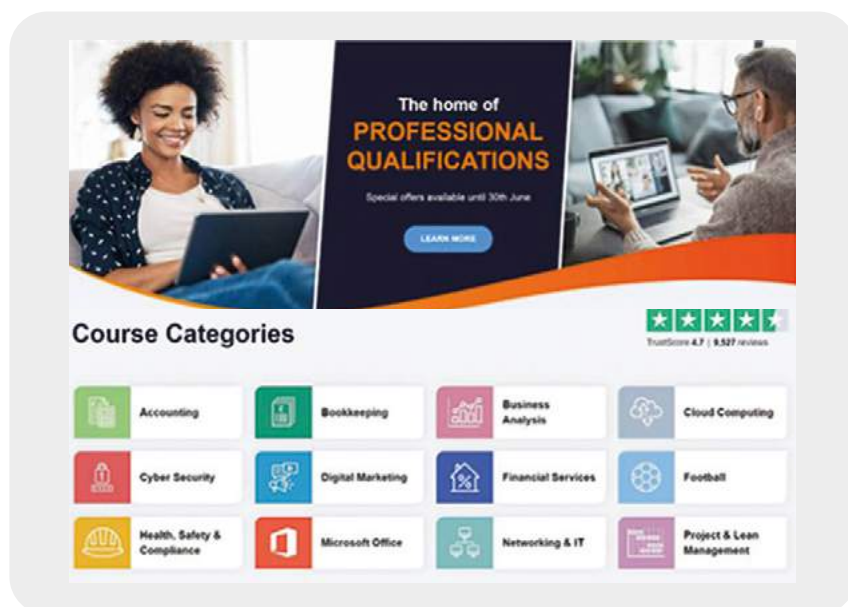
These courses have a tuition fee but are available FREE to individuals aged 19+ (subject to criteria) as part of the Adult Skills Guarantee Scheme. For more information please visit our website at www.stokecollege.ac.uk

COURSE TITLE	CODE	LEVEL
Principles of Dementia Care	DL4059A1A-MA	3 
Principles of End of Life Care	DL4057A1A-MA	3 
Understanding Autism	DL4055A1A-MA	3 
Understanding Care and Management of Diabetes	DL4058A1A-MA	3 
Understanding Mental Health	DL4056A1A-MA	3 

eLEARNING


OPPORTUNITIES

We work in partnership with e-Careers to provide a range of eLearning courses in subjects such as Asbestos Awareness, IT, Project Management and many more. Courses starting from £50.



For more information on the courses available please visit elearning.stokecollage.ac.uk



A low-angle photograph of a modern building with a glass facade and a white, curved architectural element. The image is partially covered by a dark blue overlay with a pattern of light blue dots of varying sizes. The text is positioned on the right side of the overlay.

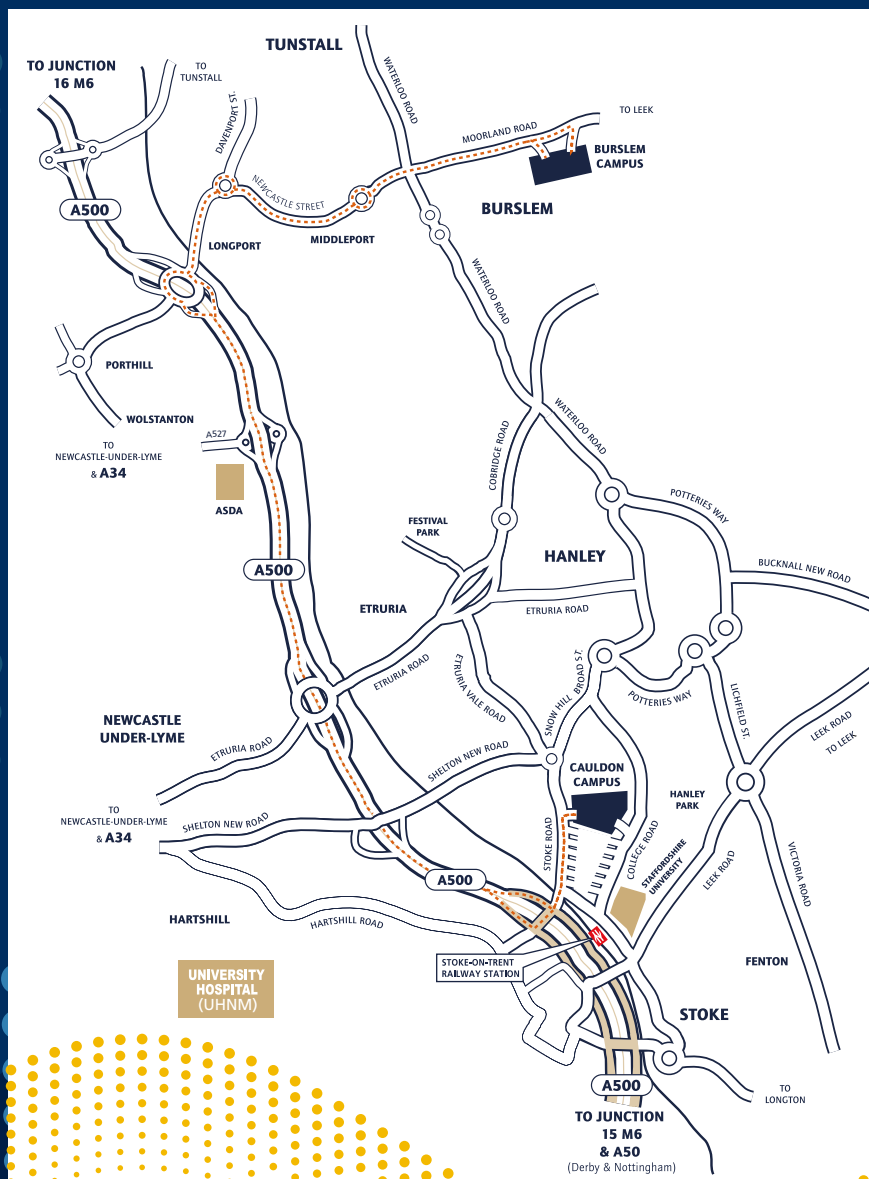
Stoke on Trent College is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff, Governors, volunteers and Partners working in College to share this commitment.

It is the policy of Stoke on Trent College that staff, learners and visitors wear College lanyards and identification (ID) cards at all times whilst on College sites.

More information on the College's safeguarding commitments can be viewed on our website at:

www.stokecollege.ac.uk

HOW TO FIND US



Contact our Business Team on:

Tel: 01782 603603

Email: business@stokecollege.ac.uk

or visit our website:

www.stokecollege.ac.uk/business

CAULDON CAMPUS

Stoke Road
Shelton
Stoke-on-Trent
ST4 2DG

BURSLEM CAMPUS

Moorland Road
Burslem
Stoke-on-Trent
ST6 1JJ



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